

Statutes
of the
Grand Commandery
of the
Knights Templar

As Adopted at the _____ Annual Conclave held at

Date of Conclave:

Effective Date:

STATUTES

of the

Grand Commandery of Knights Templar of the State of Iowa

CHAPTER I: IDENTITY

NAME

Section 301. This body shall be designated and known as THE GRAND COMMANDERY OF KNIGHTS TEMPLAR OF THE STATE OF IOWA.

SEAL

Section 302. The Seal of the Grand Commandery of Knights Templar of the State of Iowa is a circle one and nine-sixteenths inches in diameter enclosing a circle one and one-eighth inches in diameter; between the outer and inner circles are the words "Grand Commandery, K. T., State of Iowa;" within the inner circle is a Shield, within which is a Maltese Cross, a Scepter, and a Sword; over the Shield are the numerals. "1864."

JURISDICTION

Section 303. The Jurisdiction of this Grand Commandery is the State of Iowa, within which territory it is the supreme authority over Knights Templar as such, except as provided in Section 148 of the Statutes of The Grand Encampment. (1971)

CHAPTER 2: STATED CONCLAVES

TIME AND PLACE

Section 304. Stated Conclaves of the Grand Commandery of Knights Templar of the State of Iowa shall be held once each year. The place and date shall be determined by the Executive Committee. (1975)

CONDUCT OF CONCLAVE

Section 305. (a) All members of the Grand Commandery in attendance at the Stated Conclave, either in person or by proxy, excepting honorary members, if properly registered by the Committee on Credentials, are entitled to vote.

(b) The Commander, Generalissimo and Captain General of each Constituent Commandery may be represented and vote by proxy, provided that each member present in person, or by proxy, shall have only one vote. (1968)

(c) Any Knight acting as Proxy shall be, at the time of service, a member of the same Commandery as his principal.

(d) No member in actual attendance may be represented by proxy.

(e) A Proxy does not by virtue of such appointment become a member of the Grand Commandery.

ELECTION AND INSTALLATION OF GRAND OFFICERS

Section 306. (a) Election of Officers of the Grand Commandery shall be the first order of business after the final report of Credentials Committee. (1972)

(b) Nominations for the elective offices of Grand Commander, Deputy Grand Commander, and Generalissimo of the Grand Commandery of Knights Templar of Iowa, shall be made in the following manner: (2011)

The nominator will state only his name, Commandery name and number, and the nominee's name, Commandery name and number, and the office for which he is being nominated, without further comment. (2011)

Seconds to the nomination shall be made in the same manner as the nomination.

(c) Nominations for the elective office of Grand Captain General, may be made by the nominator by stating his name, Commandery name and number, and the nominee's name, Commandery name and number, and the office for which he is being nominated. The presiding officer may allow up to a 3-minute presentation of relevant information. (2011)

Seconds to the nomination shall be made in the same manner, with a 2-minute time limit.

(d) When more than one (1) name is in nomination, the election shall be by secret ballot; if only one (1) name is in nomination, the election may be by acclamation.

(2013)

(e) For purposes of elections, a simple majority is defined as one-half the number of

votes cast, plus one, excluding spoiled ballots.

(2013)

Section 307. Installation of Officers shall be public unless the Grand Commander shall direct otherwise. The time and place to be determined by the Executive Committee.
(1972)

HONORARY MEMBERSHIP

Section 308. Grand Commanders or Past Grand Commanders of other Grand Jurisdictions or representatives of the Grand Encampment visiting this Grand Commandery may be elected to Honorary Membership upon recommendation of the Committee on Distinguished Visitors and a majority vote of voting members present.

CHAPTER 3: GRAND OFFICERS

ADMINISTRATIVE OFFICERS

Section 309. In addition to the officers provided for the Grand Commandery by the Constitution of the Grand Encampment, there shall be three Administrative Officers to be known as Grand First Guard, Grand Second Guard, and Grand Third Guard, whose duties shall be prescribed by the Grand Commander.

HOW CHOSEN

Section 310. (a) The Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General, Grand Treasurer, and Grand Recorder shall be elected by ballot at the Stated Conclave.

(b) The Grand Senior Warden, Grand Junior Warden, Grand Prelate, Grand Standard Bearer, Grand Sword Bearer, Grand Warder, Grand Sentinel and the three Administrative officers known as Grand Guards shall be appointed by the Grand Commander. (1978)

(c) Deleted (2007)

GRAND COMMANDER

Section 311. (a) The Grand Commander shall be ex-officio a member of each committee and board of this Grand Commandery with the right to vote.

(b) He may at any time vacate an appointment made by him and fill the vacancy thereby created.

(c) He may issue commissions to members of other Grand Jurisdictions to represent this Grand Jurisdiction at or near such other Grand Jurisdictions. All such appointments shall expire on the adjournment of the next following Triennial Conclave of the Grand Encampment.

(d) He may recommend members of this Grand Jurisdiction to Grand Commanders of other Grand Jurisdictions to receive commissions as Representatives of such Grand Jurisdictions at or near this Grand Jurisdiction.

(e) He shall see that all bonds required by these Statutes to be given in Grand Commandery matters are properly and promptly executed.

DEPUTY GRAND COMMANDER

Section 312. The Deputy Grand Commander shall perform such duties as these Statutes, the Grand Commandery, or the Grand Commander may prescribe.

GRAND TREASURER

Section 313. (a) It is the duty of the Grand Treasurer to perform such duties as the Statutes of the Grand Commandery and the Constitution and Statutes of the Grand Encampment may require, or the Grand Commandery or the Grand Commander may direct. (1967)

GRAND RECORDER

Section 314. It is the duty of the Grand Recorder:

- (a) To record faithfully the transactions of the Grand Commandery and to cause the same to be printed and distributed.
- (b) To record the transactions of the Executive Committee.
- (c) To act as Chairman of the Triennial Committee and report its doings to the Grand Commandery.
- (d) To receive, duly file, and safely keep all papers and documents of the Grand Commandery and all bonds given in Grand Commandery matters.
- (e) To prepare and attest all Charters, Dispensations, and other instruments emanating from the Grand Commandery.
- (f) To have custody of the seal of the Grand Commandery, which he shall affix to all papers requiring it.
- (g) To publish and distribute all General Orders, bulletins, notices, and summonses of the Grand Commandery. (2013)
- (h) To collect all revenues and monies of the Grand Commandery and deposit same in a depository bank approved by the Executive Committee.
- (i) To have custody of all the funds and securities of the Grand Commandery except the Educational Foundation and the Charity Fund.
- (j) To perform such other duties as custom, the Statutes of the Grand Commandery, and the Constitution and Statutes of the Grand Encampment may require, or the Grand Commandery or the Grand Commander may direct.

CHAPTER 4: COMMITTEES
COMMITTEES ENUMERATED

Section 315. The Committees of the Grand Commandery shall be:

(a) Standing, which are:

- (1) A Committee on Templar Jurisprudence,
- (2) A Committee on Finance,
- (3) A Committee on Membership,
- (4) A Committee on Religious Activities,
- (5) A Committee on Charitable Activities,
- (6) A Committee on Educational Activities,
- (7) A Committee on Patriotic Activities,
- (8) A Committee on Public Relations,
- (9) A Committee on Triennial Matters,
- (10) The Executive Committee.

The members of Committees number (1) through (5) and (7) and (8) above, and any new member of (6) above, shall be appointed by the Grand Commander at the time of his installation. The Committees numbered (9) and (10) above shall consist of the Grand Officers as provided in Sections 325 and 326 hereof.

(b) Conclave, which are:

- (1) A Committee on Credentials,
- (2) A Committee on Mileage,
- (3) A Committee on Reports of Grand Officers,
- (4) A Committee on Distinguished Visitors,
- (5) A Committee on Unfinished Business.

The members of Conclave Committees shall be appointed by the Grand Commander, and their names shall be published in the Call of Conclave.

(c) Special, which shall be:

- (1) Such Committees as may be ordered at any Conclave with duties to perform or report to make at a subsequent conclave. When ordered at a Stated Conclave the incoming Grand Commander shall name its members.
- (2) Such other Committees as the Grand Commander shall from time to time deem necessary. (1962)

Section 316. No Knight Templar shall be eligible to be Chairman of any Committee, or a member of any Standing or Conclave Committee except the Committee on Religious Activity, unless he shall be at the time a member of the Grand Commandery. (1962)

TEMPLAR JURISPRUDENCE

- Section 317.** (a) The members of the Committee on Templar Jurisprudence shall be selected and appointed by the Grand Commander. The Grand Commander shall also appoint the Chairman of the Committee. (2013)
- (b) The duties of the Committee on Templar Jurisprudence shall be the same as those prescribed for the Committee on Templar Jurisprudence of the Grand Encampment and those prescribed by the Grand Commander. (2013)

FINANCE

- Section 318.** (a) The Committee on Finance shall prepare a budget and recommend expenditures for the ensuing Templar year.
- (b) No motion calling for the expenditure of funds, except on report of the Committee on Finance, shall be entertained unless proposed in writing not later than the second day of the Stated Conclave at which it is introduced.
- (c) To the Committee on Finance shall be referred:
- (1) All those plans of all reports of Grand Officers, Boards, Trustees, and Committees appertaining to finance, and (2004)
 - (2) All motions, resolutions, and actions involving the appropriation of funds of the Grand Commandery.
- (d) The Committee shall make full and prompt report to the Grand Commandery on all matters referred. (1983)

MEMBERSHIP

- Section 319.** (a) The Committee on membership shall consist of three members, appointed for a three-year term each. (2004)
- (b) That the committee shall consist of no more than one Past Grand Commander, no more than one dais officer, (The Grand Captain General) and other member. (2004)
- (c) The chairman of the committee shall be elected by its members, and shall serve for a period of one year. (2004)
- (d) That the committee meet no less than three times a year, at time and place to be designed by the chairman who must give due and timely notice to all committee members. (2004)
- (e) The Grand Commandery budget will include not more than \$2,000 per year for mileage and production of materials for membership purposes. Funds may not be carried over to the next year. (2004)
- (f) It is the duty of the committee on Membership to consider all matters affecting the promotion and maintenance of membership in the constituent Commanderies, and to consider all matters referred to it by the Grand Commandery, the Grand Commander, or the Grand Encampment Committee on Membership. It shall recommend appropriate programs and procedures to assist in the promotion and maintenance of membership in the Constituent Commanderies, and shall give

effective direction to such programs and procedures when approved by the Grand Commander, the Executive Committee or the Grand Commandery.(2004)

- (g) The Committee shall report to the Executive Committee twice yearly in person or by mail. (2004)
- 1) Such report will include, but is not limited to: (2004)
 - i. State of the membership
 - ii. State of existing programs
 - iii. Proposed programs, including estimated cost.
 - 2) A report to the assembled Grand Commandery will be made at every Grand Conclave. (2004)
- (h) The members of the initial committee will be appointed as follows: (2004)
- (1) One member by the incoming Grand Commander to serve for three years. (2004)
 - (2) One member by the outgoing Grand Commander to serve for two years. (2004)
 - (3) One member by the immediate Grand Commander to serve for one year. (2004)
 - (4) Thereafter, each Grand Commander will appoint a member to serve for three years. (2004)

RELIGIOUS ACTIVITIES

- Section 320.** (a) The committee on Religious Activities shall consist of four members, who shall be appointed by the Grand Commander after consultation with the Executive Committee. The Grand Prelate, following his installation shall become a member of this committee for the year of his service in office. (1993)
- (b) It is the duty of the Committee on Religious Activities to encourage the observance of Christmas, Easter and Ascension Day by the Constituent Commanderies, and to consider all matters affecting the religious activity of the membership, either as individuals or as Commanderies, submitted to it by the Grand Commander or the Grand Commandery, or by the appropriate committee of Grand Encampment. It shall recommend appropriate programs and procedures to activate and give effect to the Christian character of the members as individuals and of the Commanderies. All matters which it may consider or deem necessary or advisable with respect to the religious activity of Templars shall be included in the report which shall be given by the Committee to the Grand Commander and the Grand Commandery.
- (c) The Committee shall prepare fitting tribute to Templars of this Jurisdiction and of other Jurisdictions who have passed the portals of the grave since the last Annual Conclave.
- (d) After approval by the Executive Committee or the Grand Commandery of proposed programs and procedures for promoting the religious activity of

Templars in Iowa, the Committee shall promote such programs through the Commanders or appropriate committees of the Constituent Commanderies.

(1962)

CHARITABLE ACTIVITIES

Section 321. (a) The Committee on Charitable Activities shall consist of three members, who shall be appointed by the Grand Commander after consultation with the Executive Committee.

(b) It is the duty of the Committee on Charitable Activities to promote the program of the Knights Templar Eye Foundation, Inc. in Iowa. It shall consider all matters affecting the charitable activities of the Constituent Commanderies referred to it by the Grand Commander or the Grand Commandery, or by the Committee on the Knights Templar Eye Foundation or other appropriate committee of Grand Encampment. It shall recommend appropriate programs and procedures to activate and give effect to the charitable character of the Commanderies. All matters which it may consider or deem necessary or advisable with reference to charitable activities shall be included in the report which shall be given by the Committee to the Grand Commander and the Grand Commandery, which report shall include a full report on the activity of the Knights Templar Eye Foundation in Iowa.

(c) After approval by the Executive Committee or by the Grand Commandery of proposed programs and procedures for the promotion of charitable activities, the committee shall promote such programs through the Commanders or appropriate committees of the Constituent Commanderies. (1993)

EDUCATIONAL ACTIVITIES

Section 322. (a) The Division Committee of the Educational Foundation shall consist of five appointive members to serve five year terms of which one will expire each year, one member to be appointed each year at the time of the Annual Conclave by the incoming Grand Commander. The Grand Recorder shall be the Secretary-Treasurer but who shall not be one of the appointive members. The Grand Commander will make appointments to fill vacancies for the unexpired term and may replace any member of the committee for cause, reporting his action to the Grand Commandery. (1968)

(b) Its duties shall be those prescribed by the Grand Encampment or by the Grand Encampment Committee on The Educational Foundation, and it shall have all such powers as may be required for proper performance of those duties.

(c) The incoming Grand Commander shall appoint a Representative from each Constituent Commandery to serve for a term of one year as a Chairman of the Commandery Committee to act in a liaison capacity between the Division Committee and the Sir Knights of the Constituent Commandery. (1968)

(d) The Division Committee shall hold its annual meeting at a convenient time and place as early as practicable following the Annual Conclave of the Grand Commandery at which time it shall organize by electing a Chairman from among

the appointive members.

(1968)

- (e) Special meetings of the Committee may be held at any time or place on the call of the chairman or on written request by a majority of the Committee. Due and reasonable notice of such meetings shall be given to all members of the Committee.
- (f) No member of the Committee shall receive compensation except the Secretary-Treasurer, but the Committee may compensate the Secretary-Treasurer in such amount as it may deem just.
- (g) The annual premium for bonds required to be given by the Secretary-Treasurer and all other expenses incurred in the performance of its duties shall be paid out of interest on the funds in the Committee's possession.
- (h) The Committee shall make a full and complete report of its transactions to the Grand Commandery at each Stated Conclave.
- (i) In addition to the administration of the funds of this Division of the Educational Foundation, the Committee shall consider all matters referred to it by the Grand Commander or the Grand Commandery, or by an appropriate committee of Grand Encampment, affecting the activity of the Constituent Commanderies in support of the public educational system. It shall recommend appropriate programs and procedures to activate and give effect to the interest in educational matters of the Commanderies. All matters which it may consider or deem necessary or advisable with respect to support of our public educational system shall be included in the report which shall be given by the Committee to the Grand Commander and the Grand Commandery together with the report on the activities of the Educational Foundation in Iowa.
- (j) After approval by the Executive Committee or the Grand Commandery of proposed programs and procedures for promoting the support of the public educational system, the Committee shall promote such programs through the Commanders or appropriate committees of the Constituent Commanderies.
- (k) An independent audit shall be made yearly by a Certified Public Accountant of the funds and records of this committee. This audit shall be included in the yearly report to the Grand Commandery.

(1983)

PATRIOTIC AND CIVIC ACTIVITIES

Section 323. (a) The Committee on Patriotic and Civic Activities shall consist of three members, who shall be appointed by the Grand Commander after consultation with the Executive Committee.

- (b) It is the duty of the Committee on Patriotic and Civic Activities to consider all matters related to patriotic and civic activities of the Commanderies referred to it by the Grand Commander or the Grand Commandery, or by the Committee on Patriotic and Civic Activities of the Grand Encampment. It shall recommend appropriate programs and procedures to activate and give effect to the patriotic and civic character of Templars individually and collectively, whether in peacetime or in wartime. All matters which it may consider or necessary or

advisable with reference to patriotic and civic activities shall be included in the report which shall be given to the Grand Commander and the Grand Commandery.

- (c) After approval by the Executive Committee of the Grand Commandery, of proposed programs and procedures for promoting the patriotic and civic activities of Templars and of Commanderies, the Committee shall promote such programs through the Commanders or appropriate committees of the Constituent Commanderies. (1993)

PUBLIC RELATIONS

Section 324. (a) The Committee on Public Relations shall consist of three members, who shall be appointed by the Grand Commander after consultation with the Executive Committee.

- (b) It is the duty of the Committee on Public Relations to consider all matters relative to the public relations of the Order in Iowa, both external and internal, submitted to it by the Grand Commander or the Grand Commandery, or by the Committee on Public Relations of the Grand Encampment. It shall support and encourage the submission of news and information through the Knight Templar magazine, the Iowa supplement of the Royal Arch magazine, the public press and other media, and local bulletins. It shall recommend appropriate programs and procedures for instruction and encouragement of the Templars of the Jurisdiction in the use of publicity methods and media. It shall report publicity activities and recommendations to the Grand Commander and the Grand Commandery.
- (c) After approval by the Executive Committee or the Grand Commandery of programs and procedures proposed by the Committee, the Committee shall promote such programs through the Commanders or appropriate committees of the Constituent Commanderies. (1993)

TRIENNIAL MATTERS

Section 325. (a) The Committee on Triennial Matters shall consist of the Grand Recorder as chairman, the Grand Commander, and the Deputy Grand Commander.

- (b) It shall recommend to the Grand Commandery such action relative to attendance at Triennial Conclave as it may deem advisable.
- (c) Subject to the approval of the Executive Committee and the Grand Commandery, it shall enter into contracts for headquarters and hotel accommodations.
- (d) It shall have charge of the pilgrimage and of Headquarters.
- (e) The Grand Recorder shall make a full and complete report to the Grand Commandery at each Stated Conclave. (1962)

EXECUTIVE COMMITTEE

Section 326. (a) The Executive Committee shall consist of the Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General, and Grand Recorder. (1968)

- (b) The Grand Commander shall act as chairman. The Grand Recorder shall act as secretary and keep a complete record of all proceedings.

- (c) Three members present shall constitute a quorum for the transaction of business.
- (d) The members of the Committee shall act as Trustees of the Grand Commandery and as such shall hold title to all property belonging to the Grand Commandery.
- (e) It shall have full powers during the recess of the Grand Commandery, except such as may have been specifically assigned to the Trustees of the Grand Charity Fund, the Committee on the Educational Foundation, the Board of Instruction, and the Board of Financial Trustees, and to perform all such acts as it may deem advisable or necessary for the good of the Grand Commandery.
- (f) All instructions affecting real estate, and all notes, mortgages or other evidence of indebtedness, given in behalf of the Grand Commandery, shall be authorized by a majority vote of the entire committee and signed by the Grand Commander and the Grand Recorder.
- (g) It is authorized to institute and prosecute legal proceedings in the name of the Grand Commandery for the protection and preservation of the property and rights of the Grand Commandery, and is authorized to employ counsel for such purpose.
- (h) It shall designate the banks or other financial institutions to be used as depositories for funds belonging to the Grand Commandery, and prescribe the conditions governing such deposits except such as may have been specifically assigned to the Board of Financial Trustees. (2000)
- (i) It shall determine the form and the amount of and approve all bonds required in Grand Commandery matters, and procure all such bonds.
- (j) All forms and blanks used in the business of the Grand Commandery shall be approved by the Committee.
- (k) It shall employ certified public accountants to audit the books and accounts of the Grand Commandery General Fund, the Charity Fund, and any special fund hereafter created, and prepare reports covering all financial transactions of the Grand Commandery. (1974)
- (l) It shall have power to receive, supervise, and administer such trust funds as may be given to or established by the Grand Commandery, except as otherwise provided.
- (m) Members shall receive no compensation for services, but actual expenses for attendance at special meetings shall be paid out of the General Fund of the Grand Commandery.
- (n) It is the duty of the Grand Commander to report to the Grand Commandery all of the transactions of the Committee during his term of office.

BOARD OF FINANCIAL TRUSTEES

Section 326¹/₂, (a) There shall be a Board of Financial Trustees for The Grand

Commandery of Iowa, consisting of three members who shall be elected for a term of three years with alternating terms, one to expire each year. All members of the Board of Trustees shall be Past Grand Commanders of the Grand Commandery of Iowa. The Board shall elect its own Chairman and Secretary. A vacancy in office shall be filled for the unexpired term by the Grand Commander. This appointee shall serve until the next annual Conclave at which time an election shall be held to fill the unexpired term.

- (b) It shall be the duty of the Trustees to invest the funds of the Grand Commandery that are not currently needed for the operation of the Grand Commandery and pay to the Grand Commandery interest and funds as requested by the Executive Committee.
- (c) Annually, in January, the Trustees shall provide the necessary information on investments to the auditor of the Grand Commandery.
- (d) Annually, at the Regular Conclave, the Trustees shall make a report to the Grand Commandery of all acts done pursuant to the provisions of these Statutes and shall make recommendations in relation to the property or funds of the Grand Commandery as they deem appropriate for the best interest of the Grand Commandery.
- (e) The Trustees shall receive no compensation for their services, but shall be reimbursed for actual expenses incurred by them in the discharge of their duties, when said expenses are certified by the trustees and approved by the Executive Committee. (2000)

CREDENTIALS

Section 327. (a) It is the duty of the Committee on Credentials to register all members of the Grand Commandery attending Conclaves in person or presented by proxy.

- (b) The day and time of registration shall be prescribed by the Executive Committee and published in the General Order of Conclave from the Grand Commander. (1972)

(c) A Proxy applying for registration shall present to the Committee acceptable written evidence of his appointment, signed by his principal and attested by the Recorder under the seal of his Commandery. Without such certificate no Proxy shall be registered or permitted to vote.

- (d) The Committee shall make full and complete report to the Grand Commandery on blanks prepared by the Grand Recorder. (1962)

MILEAGE

Section 327 1/2. The Committee on Mileage shall list those entitled to receive mileage, compute the amount due to each, and certify the same to the Committee on Finance.

REPORTS OF GRAND OFFICERS

Section 328. (a) To the Committee on Reports of Grand Officers shall be referred the

reports which shall be submitted annually to the Grand Commandery by the Grand

Commander, Grand Treasurer, Grand Recorder, Executive Committee, and such other Grand Officers as may be required to make a report by the Grand Commander or the Grand Commandery, of their doings. (1960)

(b) The Committee shall review all such reports and report thereon to the Grand Commandery.

DISTINGUISHED VISITORS

Section 328^{1/2} (a) It is the duty of the Committee on Distinguished Visitors to assist the Grand Commander in the entertainment of all guests of the Grand Commandery, and to do all those things which courtesy may require.

(b) In its report to the Grand Commandery the Committee shall comment on the presence of each of such Visitors, express the appreciation of the Grand Commandery, and offer such resolutions as it may deem proper. (1962)

UNFINISHED BUSINESS

Section 329. It is the duty of the Committee on Unfinished Business to report to the Grand Commandery immediately before adjournment any unfinished business requiring its attention, and to express for the Grand Commandery its appreciation of services rendered and courtesies received. (1962)

CHAPTER 5: BONDS
GRAND COMMANDERY

Section 330. (a) All bonds required by these Statutes shall have as surety a corporate surety company authorized to do business in the State of Iowa.

(b) The Grand Recorder, Executive Secretary of the Educational Foundation, Secretary-Treasurer of the board of trustees of the Charity Fund, shall be covered by bond obtained by the Executive Committee in such amount as may be required for protection of the several funds, as may be decided by the Executive Committee. All bonds shall be made payable to the Grand Commandery. (1978)

(c) Proportionate cost of the bond covering the Grand Recorder shall be paid from the General Fund, and the balance of the cost of the bond proportionately from the several funds it serves to protect.

CONSTITUENT COMMANDERIES

Section 331. (a-1) Hereinafter July 1, 1986, a surety bond for the Treasurer and Recorder, as prescribed in the By-Laws of each Iowa Constituent Commandery will be secured by the "Surety Bonding Fund" of the Grand Commandery, Knights Templar of Iowa, at no cost to the Commandery. It shall be the ongoing responsibility of each Constituent Commandery to keep the Grand Recorder advised of the names of those Sir Knights currently fulfilling the offices of Treasurer and Recorder. This fund shall be excess over any other valid and collectable bond. (1986)

(b) The monies securing the "Surety Bonding Fund" has now accumulated to total Fifty Thousand Dollars (\$50,000.00) which sum is deemed adequate to protect the Constituent Commanderies. Until experience should otherwise dictate, the "Surety Bonding Fund" shall, hereinafter stand at Fifty Thousand Dollars (\$50,000.00). (1992)

CHAPTER 6: REVENUES AND FINANCES

GRAND COMMANDERY REVENUES

Section 332. (a) The revenues necessary for the support of the Grand Commandery shall be raised as follows:

- (1) A fee of One hundred dollars (\$100.00) for each Dispensation or Charter for the formation of a new Commandery shall be paid to the Grand Recorder before the Dispensation of Charter shall issue; except, that if a Dispensation issues and is followed by a Charter there shall be no extra charge for the Charter.
 - (2) A Fee of Five Dollars (\$5.00) shall be paid by each Commandery for each Knight Templar created by it and the Fee for reinstatement shall be Two Dollars (\$2.00), said Fees to be remitted with the Annual Returns. (2016)
 - (3) Annual dues of Eleven Dollar (\$11.00), plus the amount required for Grand Encampment assessment; Which will be furnished to each Constituent Commandery by the Grand Commandery not later than thirty days after passage and shall become effective with the following years dues; this amount shall be paid by each Commandery for each Knight Templar who has been a member thereof at any time during the year, except those members whose dues have been remitted, fifty year members who had completed fifty years of actual membership prior to January 1st of the year of the annual return, members admitted on demit whose dues for the year of the annual return were paid to another Commandery, and members who were regularly suspended for non-payments of dues. The Funds from dues and income from the irrevocable Trust Funds shall be apportioned by the Grand Commandery as follows: (1) An amount of not less than Five dollars (\$5.00) per active member under the age of Twenty-one (21) for the support of The Iowa De Molay Foundation, Inc. and The Iowa Rainbow Foundation, Inc.; (2) Fifty cents (50¢) per member to the Triennial Conclave Expense Fund to be administered and expended under the direction of the Executive Committee and the Triennial Matters Committee; (3) All balance of the funds to the General Fund of this Grand Commandery. The amendment for annual dues and disbursements shall become effective with the annual returns which are due and payable December 31, 1984. (2016)
- (b) Funds of the Grand Commandery shall be disbursed only on warrants signed by the Grand Commander and the Grand Recorder.
 - (c) No warrant shall issue unless the Grand Commandery shall have provided in the budget an appropriation therefore; provided, that in case of an emergency or unforeseen expense, a warrant may issue if a majority of the Executive Committee shall approve the same in writing, or if the Executive Committee shall approve the same at a special meeting.
 - (d) Grand Encampment special assessments may be paid by a Constituent Commandery out of its General Fund, or may be collected by it from its membership.
 - (e) All receipts for dues and assessments shall be upon forms which bear the printed

seal of the Grand Commandery of Knights Templar of the State of Iowa and also the printed signature of the Grand Recorder. (1975)

- (e) All receipts for dues and assessments shall be upon forms which bear the printed seal of the Grand Commandery of Knights Templar of the State of Iowa and also the printed signature of the Grand Recorder. (1975)

EYE FOUNDATION ASSESSMENT

Section 333. A special assessment of One Dollar (\$1.00) per year shall be paid by each Commandery for each Knight Templar who has been a member thereof during the year of the annual return, excepting members who have purchased Life Sponsorship Certificates, members who are Patrons or Associate Patrons of the Knights Templar Eye Foundation, Inc., and those Knights whose dues have been remitted. Fifty year members who had completed fifty years of actual membership prior to January 1st of the year of the annual return, and members admitted on demit whose dues for the year of the annual returns were paid to another Commandery, to be paid to the Grand Recorder with the annual returns of each Commandery, this fund to be remitted by the Grand Recorder to the Grand Recorder of the Grand Encampment for the Knights Templar Eye Foundation, Inc., a charitable project adopted by the Grand Encampment for the relief of the afflicted. (1983)

CHAPTER 8: THE CHARITY FUND

Section 335 (a) The fund bequeathed to this Grand Commandery by the will of Amanda C. Parrish, widow of Sir Knight John C. Parrish, P.G.C., P.G.R., and any similar bequest or donation that may hereafter be made for charitable purposes and all funds set apart for such purposes by the Grand Commandery shall be managed and controlled under the direction of the Grand Commandery by a Board to be known as The Board of Trustees of the Charity Fund.

(b) The Board shall consist of the Grand Commander, ex-officio, and three other members, one of whom shall be elected annually at the time of election of Grand Officers to serve for a term of three years.

(c) The Charity Fund shall be divided into:

(1) The Permanent Fund, shall consist of fifteen thousand dollars (\$15,000.00) of the funds in possession of the Board on June 26, 1958, and any subsequent bequests for charitable purpose unless otherwise designated, together with any funds allocated to this fund by subsequent action of the Grand Commandery.

(2) The Temporary Fund, which shall consist of all funds and property in the hands on the Board on June 26, 1958, not reserved to the Permanent Fund. The Board shall also carry all of the income from interest, dividends, and profits received from the Permanent Fund and from the Temporary Fund, together with any funds allocated to this fund by the Grand Commandery, to the Temporary Fund. The Temporary Fund shall be disbursed by the Board as it may deem best for the relief of the destitute and the distressed; provided, that if a constituent Commandery in Iowa has authorized and has paid from their funds an amount of money for such purpose, and has given the board official notice of such action, the Board will immediately pay to such Commandery an amount equal to one-half of such charitable or benevolent contribution. (1960)

(d) The Board shall hold an annual meeting at a convenient time and place as early as practicable following the adjournment of each Stated Conclave, at which time it shall organize by electing a Chairman and a Secretary-Treasurer.

(e) Special Meetings of the Board may be held at any time or place on call of the Chairman or on written request of a majority of the Board. Due and reasonable notice shall be given each member, and actual expenses of attendance shall be paid by the Board.

(f) Three members shall constitute a quorum for the transaction of business.

(g) The Board shall make a written report of all its transactions during the period of January 1 and December 31 of each calendar year at each Annual Conclave of the Grand Commandery, attaching thereto an itemized statement of its accounts showing all receipts and disbursements, together with an itemized list of investments and bank balances. (1990)

(h) There shall be appropriated annually five per cent of the receipts allocated to the

Grand Commandery General Fund from fees and dues for the Temporary Fund; provided, however, that this appropriation shall be paid over in whole or in part only as necessary to avoid depletion of the Temporary Fund.

- (i) The Board shall invest, from time to time, with the approval of the Grand Commander, all funds not necessary for current expenses in Government insured accounts or U. S. Government, State, or Municipal Bonds. (1990)

CHAPTER 9: TACTICS, INSTRUCTION, INSPECTION

TACTICS

Section 336. The only authorized Tactics for this Jurisdiction is The Iowa Knights Templar Tactics and Manual promulgated by this Grand Commandery; provided, that for the purpose of competitive or exhibition drill, the Tactics approved by the Grand Encampment shall govern.

BOARD OF INSTRUCTION

Section 337. (a) All matters relating to the tactics, to exemplification of the work, to inspection, instruction, equipment, and dress parade shall be under the supervision of the Board of Instruction.

- (b) The Board shall consist of the Grand Commander, ex-officio with the right to vote, and three Past Commanders, one of whom shall be appointed each year by the Grand Commander at the time of his installation to serve for three years.
- (c) In case of a vacancy caused by death, resignation, removal from the State, suspension or expulsion, or other inability to act, the Grand Commander shall fill such vacancy by appointment for the unexpired term.
- (d) The annual meeting of the Board shall be held following the Stated Conclave, at which time it shall organize by electing a Chairman and a Secretary.
- (e) Special Meetings of the Board may be held at any time and place, on call of the Chairman, or of a majority of the Board.
- (f) Three members of the Board shall constitute a quorum for the transaction of business.
- (g) The Board shall make a report to the Grand Commandery at each Stated Conclave of its transactions for the preceding Templar year, which shall include an itemized financial statement showing all receipts and disbursements.
- (h) Each year the Board shall submit to the Grand Commandery a budget of its expenses for the ensuing year.
- (i) Members of the Board shall not receive compensation, but shall receive actual expenses of travel in attending the Annual School of Instruction called by the Board, Stated Conclave of the Grand Commandery, the Annual meeting of the Board, and any Special Meetings of the Board. (1981)
- (j) The Board shall have such powers and prerogatives as are necessary to the proper performance of its duties.

INSTRUCTORS

Section 338 (a) On request of a Frater recommended by a Knight Templar Instructor or Inspector the Board shall hold an examination of such Frater testing his proficiency in the Ritual and Tactics. If the examination is satisfactory the Frater shall receive a Certificate of Proficiency. If a Commander or Past Commander, and if he is to be assigned by the Board for instruction of Commanderies, he shall be commissioned a Knight Templar Instructor and must be proficient in the Ritual and Tactics, but not to

include the Prelates work, such Commission may not be renewed more than three times. If he is to be assigned by the Board of inspection of Commanderies, he shall be commissioned a Knight Templar Inspector and must be proficient in all the Ritual and Tactics of the Order of the Temple. (1972)

(b) An Annual School of Instruction will be scheduled by the Board of Instruction for all Commissioned Instructors and Inspectors; and, they shall be individually recertified every three (3) years. Commissions shall be subject to cancellation by the Board for just cause. (1986)

(c) It is the duty of all Instructors and Inspectors to attend the Annual School of Instruction called by the Board, to make Inspections, to hold Schools of Instruction, and to render such other services as the Board may require. (1981)

(d) Instructors and Inspectors shall not receive compensation, but shall receive actual expenses incurred when holding inspection or schools of instruction, each such expense to be subject to approval of the Chairman of the Board.

(e) Instructors and Inspectors who have assisted the Board in instructing or inspecting a Constituent Commandery, or at an Annual School of Instruction called by the Board shall receive mileage. (1981)

(f) The Chairman of the Board shall certify to the Committee on Mileage those entitled to receive mileage.

(g) An Inspector may wear a gold stripe on the left sleeve, three inches from cuff above the sleeve insignia. An Instructor may wear a silver stripe worn the same as inspector. The Chairman of the Board may wear two gold stripes. (2006)

INSPECTION

Section 339. (a) Every Commandery within this Grand Jurisdiction shall be inspected in accordance with a schedule and written instructions to be issued by the Grand Commander. The exact date of such inspection is to be determined by the assigned Inspector and approved by the Board. (1968)

(b) If any Commander shall fail to set a date for inspection satisfactory to the Board, the Grand Commander, when notified of such failure by the Board, may send a Special Representative at the expense of the offending Commandery to report as to the cause of such failure, or he may arrest the Jewel of the Commander, as to him shall seem best.

(c) The conditions and requirements of inspection shall be such as may be promulgated from time to time by the Board or as ordered by the Grand Commander. (1968)

(d) The Inspectors shall make such report to the Board of their Inspections as the Board may require.

(e) On receipt of the Inspection Report, the Board shall review the same and check such items as require attention. One copy of the Report shall then be mailed to the Grand Commander. (1968)

(h) If the report of the Inspector of a Commandery indicates that the Commandery,

its officers and or floor workers have not complied with the uniform requirements of the Statues of the Grand Commandery, the Board shall communicate such information promptly to the Grand Commander.

INSTRUCTION

Section 340. (a) The Board shall hold Annual Schools of Instruction on the days and times prescribed by the Executive Committee. (1980)

(b) It is the duty of all officers of each Constituent Commandery to attend the Annual School of Instruction to which their Commandery has been assigned. (1981)

(c) The Instructors shall make such reports of schools held by them as the Board may require.

(d) The Board shall report to the Grand Commander the results of such schools, and shall include a synopsis thereof in its annual report to the Grand Commandery.

CHAPTER 10: MILEAGE

- Section 341.** (a) For actual attendance at the Stated Conclave, the Grand Commandery shall pay to each of its officers, to each Recorder of a Constituent Commandery, and all members of the Grand Commandery, if present in person, thirty cents (30¢) per mile (this was changed to 20¢ sometime ago, but I don't know when. We pay twenty cents. George) each way, by the shortest practicable all-weather highway; provided that no mileage shall be paid to anyone who shall not be present at the Stated Conclave at least two days, except in the case that the Annual Conclave is held in conjunction with either, and or both, the Grand Chapter of Royal Arch Masons of Iowa, and or, the Grand Council of Royal & Select Masters of Iowa, then the required time of attendance and the amount of mileage shall be determined by the Executive Committee; nor shall mileage be paid to anyone in more than one capacity; nor shall greater mileage be paid than actually traveled, nor in any case for a greater distance than that between the member's Home Commandery and place of Stated Conclave; nor shall mileage be paid beyond the State of Iowa. (2000)
- (b) A per Diem of Ten Dollars (\$10.00) per day will be paid to any Sir Knight entitled to receive mileage under section 341(a). (1989)
- (c) Mileage will be paid to all Sir Knights participating in the Drill Team Competition during the Annual Conclave at the rate of Thirty Cents (30¢) per mile, each way, by the shortest all-weather highway from his Home Commandery, if, he is not entitled to mileage under Section 341 (a). The Chairman of the Committee on Drill shall certify to the Committee on Mileage, those who are entitled to mileage under this paragraph. (2000)
- (d) Wherever reference is made in these Statues to allowance for actual expenses incurred in attendance at special meetings, cost of travel shall not exceed mileage calculated by the application of the applicable provisions of Paragraph (a) above. (1992)

**CHAPTER 11: CONSTITUENT COMMANDERIES
OF WHOM COMPOSED**

Section 342. A Commandery consists of the following Knights Templar, who will remain members until such membership shall have been terminated by death, demission, expulsion, or suspension:

- (a) All those to whom a Charter has been issued.
- (b) All Knights Templar who shall have been elected to membership therein.
- (c) All those who have received the Order of the Temple therein, except where the Order shall have been conferred for and at the request of another Commandery.
- (d) All those who, at the request of the Commandery, shall have received the Order of the Temple in another Commandery.
- (e) Active plural membership may be held in 2 or more Commanderies under the jurisdiction of the Grand Commandery of Iowa, or in 2 or more Iowa Commanderies and 2 or more Constituent Commanderies of another jurisdiction, provided, that the laws of such other jurisdiction so provides, subject to the provisions of Section 190 (c) of The Statutes of the Grand Encampment. (1992)

SEAL

Section 343. (a) Every Constituent Commandery shall have a Seal, upon which shall be inscribed the name and number of the Commandery.

- (b) An impression of said Seal shall be deposited with the Grand Recorder.
- (c) The Seal shall be in the custody of the Recorder, who shall affix it to all papers requiring the same.

TERRITORIAL JURISDICTION

Section 344. (a) Each Constituent Commandery shall have exclusive jurisdiction over petitioners for the Orders who reside within the corporate limits of the city in which the Commandery is located, except as provided in Section 148 of the Statutes of The Grand Encampment. (1971)

- (b) All Constituent Commanderies shall have concurrent jurisdiction over petitioners for the Orders who reside in any other place than within the corporate limits of a city in which a Commandery is located, subject to the provisions of Section 303 above.

CONCLAVES

Section 345 The Conclaves of a Commandery shall be:

- (a) Stated, which shall be held at least monthly on a fixed weekday at such hour and place as may be specified in the Charter or in the By-Laws; except that by an appropriate by-law any Constituent Commandery may eliminate such Conclaves during one or two months annually.
- (b) Special, which may be called by the Commander or set by action of the Commandery, which shall be only for such business as may be prescribed by

law, and which shall be held at the place for Stated Conclaves, except when dispensation has been received from the Grand Commander to hold a Special Conclave at another place.

OFFICERS

Section 346. (a) The Officers of a Commandery are:

- (1) A Commander,
 - (2) A Generalissimo,
 - (3) A Captain General,
 - (4) A Senior Warden,
 - (5) A Junior Warden,
 - (6) A Prelate,
 - (7) A Treasurer,
 - (8) A Recorder,
 - (9) A Standard Bearer,
 - (10) A Sword Bearer,
 - (11) A Warder,
 - (12) A Sentinel,
 - (13) A First Guard,
 - (14) A Second Guard,
 - (15) (15) A Third Guard.
- (b) The Commander, Generalissimo, Captain General, Treasurer, and Recorder shall be elected by ballot; the remaining officers shall be appointed by the Commander at the time of his installation.
- (c) No Knight Templar shall be eligible to any office in a Commandery unless he shall be at the time a member thereof in good standing.
- (d) The duties of the officers of a Commandery shall be such as are traditionally appropriate to their respective stations or as may be assigned to them as set forth in Grand Encampment and Grand Commandery laws. (1962)

COMMANDER

Section 347. The Commander shall be ex-officio a member of each committee and board of the Commandery with the right to vote.

TREASURER

Section 348. It is the duty of the Treasurer:

- (b) To deposit all such funds in the banks or other financial institutions designated by the Commandery or the Trustees of the Commandery, under such conditions as the Commandery or the Trustees may impose.

- (c) To payout funds of the Commandery only upon warrants signed by the Commander and the Recorder.
- (d) To render to the Commandery annually, or to the Commander at any time upon receipt of a written request signed by the Commander and the Recorder, a true and correct detailed account of all receipts and disbursements, from whom received and to whom paid, with vouchers for all disbursements.
- (e) If the report is not received by the Grand Recorder by the first day of March, a fine of Ten Dollars (\$10.00) per week for each one hundred members or fraction thereof on the rolls of the Commandery shall automatically attach to the Commandery and be payable with the other dues and assessments due the Grand Commandery, and the Grand Recorder shall notify the Commander and the Recorder of the delinquent Commandery. In no case shall the fine be less than Fifty Dollars (\$50.00).
- (f) To collect all dues and assessments and to issue receipts therefore, under Seal of the Commandery. (1972)
- (g) To receive, duly file, and safely keep all papers and documents of the Commandery.
- (h) To issue no warrants upon the Treasurer except in payment of bills approved and ordered paid by the Commandery or in accordance with a resolution duly passed by the Commandery.
- (i) To serve on all boards and committees with the right to vote.
- (j) To furnish reports to the Grand Recorder on authorized forms monthly as required by the Grand Encampment. Said reports are to be made and mailed within three (3) days after each stated conclave. Failure of the Recorder to make the required report for three consecutive conclaves will automatically attach a fine of Ten Dollars (\$10.00) for each missing report. The Grand Recorder shall notify the Commander and Recorder of the delinquent Commandery. The Grand Commander may waive the fine in case of emergencies. (1975)

TREASURER-RECORDER

Section 349^{1/2}. Any Constituent Commandery may, by its By-Laws, provide that the office of its Treasurer and Recorder may be consolidated into one office of Recorder and when so combined, the Recorder shall assume and perform the duties of the Treasurer, as set forth in Section 73. When such action is taken, the permission of the Grand Commandery must be obtained. (1981)

BUSINESS

Section 350. (a) All business of a Commandery must be transacted in a Conclave of Knights Templar duly opened in its Asylum; except as provided in Section 65 (c) of the Statutes of The Grand Encampment. (1971)

(b) A Stated Conclave may not be adjourned or postponed to a subsequent date.

(c) Subsection deleted. (2013)

- (d) Failure of a candidate to present himself for the Orders within twelve months after receiving notice of his election voids the election, and the fees paid shall be forfeited to the Commandery.

QUALIFICATIONS OF PETITIONERS

Section 350^{1/2}. (a) In addition to the general qualifications of Section 177 (a) of the Statutes of the Grand Encampment of Knights Templar of the U.S.A., that a petitioner for the Orders must be a Master Mason and Royal Arch Mason affiliated in both Lodge and Chapter, or an affiliated Master Mason who has petitioned a Chapter of Royal Arch Masons for the Capitular degrees, a petitioner for the Orders in a Constituent Commandery of Iowa must also be a Royal and Select Master affiliated in a Council of Royal and Select Masters, or must have petitioned a Council of Royal and Select Masters for the Cryptic degrees; provided, however, that none of the Orders of Knighthood shall be conferred upon said petitioner until he shall have received the Royal Arch Degree and Select Master Degree.

- (b) A petitioner for Membership in a Constituent Commandery of Iowa, who received the Order of the Temple after January 1, 1963, must be a Royal and Select Master affiliated with a Council, or must have petitioned a Council for the Royal and Select Master degrees. (1993)
- (c) A petitioner for Membership by reinstatement from demit, suspension, or for affiliation, who received the Orders of Knighthood prior to January 1, 1963, shall not be required to be a member of a Council of Royal and Select Masters. (1968)

BALLOT

Section 351. (a) The Committee appointed on a petition(s) for the Order of Knighthood or for Membership shall report its findings, in accordance with Section 180 of the Grand Encampment Statutes, at the next Stated Conclave except, that when deemed beneficial for the good of the Order and by unanimous consent of the members present, petition(s) for the Orders or for Membership may be received and balloted upon after receiving the Committee report, at the Stated or Special Conclave at which such petition(s) are read in the Commandery; providing, that in cases of Special Conclaves, requirements of Section 65(b) and 74(a) have been complied with. (1971)

- (b) After the report of the Committee to the Commandery, the Commander may in his discretion postpone the ballot thereon until the next Stated Conclave, the announcement of such postponement to be entered on the record; but there shall be no further postponement except by unanimous consent of the Commandery.
- (c) Two or more petitions, whether for Orders or Membership, regularly presented, may be balloted upon at one time. If such ballot is unanimous, each petitioner should be declared elected. In the event of the appearance of a black ball in such group ballot, there must be a ballot upon each petition separately. A Commander may order one additional re-ballot before the result of a ballot upon any separate petition has been announced and before any member of the Commandery has left the Asylum.
- (d) If the examination of the ballot discloses one black ball, the Commander may

order one re-ballot. If two or more black balls have been cast no re-ballot may be taken.

FEES FOR THE ORDERS

- Section 352.** (a) No Commandery may confer the Orders for less than Forty Dollars (\$40.00).
- (b) The fee may not be remitted directly or indirectly.
- (c) The fee must in all cases be paid before the Order of Red Cross is conferred. (1971)

ELECTION AND INSTALLATION OF OFFICERS

- Section 353.** (a) Election of Officers of Constituent Commanderies shall take place each year at the Stated Conclave in November or December. (2013)
- (b) Election must be by secret written ballot. The By-Laws may not be waived nor the ballot cast by the Recorder or other Knight.
- (c) The Officers so elected shall be installed at a Stated or Special Conclave in January, unless by a written dispensation of the Grand Commander, a different time shall be permitted. (1996)

DISTRIBUTION OF RITUALS

- Section 354.** The following rules will govern the distribution and control of all Rituals within the jurisdiction of the Grand Commandery of Knights Templar of Iowa.
- (a) Subsection deleted. (2013)
- (b) Issuance of one Ritual authorized for each Inspector-Instructor of the Grand Commandery of Iowa for use during his term of service in such capacity; provided said Sir Knight is not one of the officers of the Grand Commandery or of a constituent commandery. Each Ritual to be receipted for by the Sir Knight receiving same and returned to the Grand Recorder at expiration of his term of service. All Rituals to be present or accounted for each year at the Grand Conclave and new receipts taken at that time by the Grand Recorder. (2013)
- (c) Rituals presently assigned to Constituent Commanderies will be leased to them for their use and a deposit of \$2.00, (Two Dollars), per each Ritual will be payable to the Grand Recorder immediately. Additional rituals, over the present number may be leased for the use of the Commandery upon deposit of \$6.00 (Six Dollars), per copy, with the Grand Recorder. Any Rituals leased by a Constituent Commandery may be replaced upon forwarding same to the Grand Recorder at the exchange cost of \$3.00, (Three Dollars), per copy.
- (d) Rituals leased to Constituent Commanderies may not be sold to individuals but leased to individual Sir Knights. Any Ritual not delivered to the Commander upon request will be deemed to be lost and the commandery will forfeit the deposit previously paid to the Grand Recorder. The Commandery then may request to replace such Ritual by payment of \$10.00, (Ten Dollars), to the Grand Recorder. (2013)
- (1965)

DUES AND ASSESSMENTS

Section 355. (a) Each Commandery shall levy and collect such annual dues per capita assessments as may be needed to pay its expenses.

- (b) Annual dues shall not be less than Four Dollars (\$4.00) plus Grand Encampment assessment. (1982)
- (c) Commandery and Grand Commandery dues and assessments shall be due and payable on the first day of January of each year for which said dues and assessments were levied, and the same shall become delinquent on the first day of July of the same year.
- (d) The dues of a member and any assessment may be remitted by vote of the Commandery if in its judgment the member is unable to pay.
- (e) In event of such remission, Grand Commandery dues and assessments shall also be remitted.
- (f) Assessments for celebrations or social entertainments shall not be made on members not participating therein.
- (g) Any member who dies during a year with dues unpaid, said dues shall be automatically remitted so far as the Annual Returns to the Grand Recorder is concerned and a space provided on the Annual Returns for 'Members dies - dues unpaid.' (1972)

DELINQUENT DUES

Section 356. (a) It is the duty of the Recorder to collect all dues before they become delinquent and to use every effort to prevent delinquency.

- (b) When the dues of any member are delinquent, the Commandery may remit them if the member is unable to pay, or it may direct the Recorder to remit them if the member is unable to pay, or it may direct the Recorder to notify the member of such delinquency and cite him to appear at the November Stated Conclave of the Commandery and show cause why he should not be suspended for non-payment of dues. Such notice must be given at least twenty days prior to the November Stated Conclave. Failure by any member to pay the current dues owed, or receive a remission of such dues, by the conclusion of the November Stated Conclave of the Commandery shall be suspended for non-payment of dues. (2013)
- (c) Service of such notice may be personal, that is, by delivery by a Knight to the delinquent member of a copy thereof, a statement of which service shall be endorsed on the notice and returned to the Commandery, duly signed by the Knight making such service; or such service may be by letter mailed to the delinquent member by the Recorder, as hereinafter provided.
- (d) Service is complete when the delinquent member receives the copy, or when the letter addressed to the delinquent member at his last known place of residence is mailed.
- (e) In case of service by letter the Recorder shall make due return thereof to the Commandery at the next Stated Conclave.
- (f) In case of service by either method, the return must be entered of record.

- (g) If after such service the member fails to pay or to appear, or appearing is unable to show a good excuse for his delinquency, which the Commandery shall judge, he may be suspended by a majority vote.
- (h) A member so suspended who pays his delinquent and current dues within one year after suspension is thereby reinstated without action of the Commandery, but the Recorder shall make proper entry thereof upon the records and shall report the payment to the Commandery at its next Stated Conclave, and the Commander shall thereupon state that the member is reinstated. (1981)
- (i) After a lapse of one year, the member so suspended, by payment of one year delinquent plus the current dues and after favorable action of the Commandery on his Petition for Reinstatement, shall be fully reinstated. The petition must be presented at a Stated Conclave and stand for action at the next Stated Conclave. (1981)
- (j) If such dues are paid with a view of reinstatement they shall be refunded to the delinquent if the Commandery refuses to reinstate.
- (k) No dues shall be charged during suspension.

TRUSTEES

- Section 357.** (a) A Commandery shall provide in its By-Laws for a Board of Trustees to consist of three members.
- (b) The Trustees shall be elected by secret written ballot, but if none are elected the Commander, Generalissimo, and Captain General shall ex-officio constitute the Board.
- (c) The Board of Trustees shall possess such powers and perform such duties as the By-Laws may prescribe, subject to the approval of the Grand Commandery.

DISCIPLINE

- Section 358.** (a) The Order of Knights Templar being founded upon the Christian religion and the practice of the Christian virtues, and a due observance thereof being incumbent upon all members of the Order, it is hereby declared unknighly for any Commandery to assemble in Conclave on the Christian Sabbath for any other purpose than that of assisting in paying honors to a deceased Knight, or for religious services. (1965)

FIFTY YEAR MEMBERSHIP

- Section 360.** (a) Any Knight Templar who shall have completed fifty years of membership in a Commandery and who shall then be in good standing in a Lodge, Chapter, and Commandery, shall be exempt from dues and assessments, such exemption to commence January 1 in the year following the date he completed fifty years of membership.

(b) The Grand Recorder shall be required to identify those Knights eligible to receive 50-year certificates, issue said Certificate of Fifty Years Membership signed by the Grand Commander, attested by the Grand Recorder and under the Seal of the Grand Commandery, suitable for framing, to be presented to the member by his Commandery. (2006)

Upon satisfactory proof of such membership, furnished by the Recorder, the Grand Recorder shall issue a Certificate of Fifty Years Membership signed by the Grand Commander, attested by the Grand Recorder and under the Seal of the Grand Commandery, suitable for framing, to be presented to the member by his Commandery. (2006)

CHAPTER 12: NEW COMMANDERIES

DISPENSATIONS

- Section 361.** (a) New Commanderies may be formed by the Grand Commandery subject to the conditions provided by the Grand Encampment.
- (b) No Dispensation shall issue unless the Petition therefor shall ask such favor under a distinctive Templar name.
- (c) No dispensation shall issue until a fee of One Hundred Dollars (\$100.00) shall have been paid to the Grand Recorder.
- (d) All Dispensations shall bear the signature of the Grand Commander, attested by the Grand Recorder, under the Seal of the Grand Commandery.

CONSTITUTING CHARTERED COMMANDERIES

- Section 362.** (a) As soon as convenient after the Grand Commandery shall have granted a Charter to a Commandery, the Grand Commander or his Personal Representative shall convene the Knights, constitute the new Commandery and open a Conclave, after which an election of officers shall be held.
- (b) Immediately after the election he shall install the officers chosen.
- (c) He shall require the Recorder to forward forthwith to the Grand Recorder a roster of the elected officers with full details of the proceedings.
- (d) It shall be the duty of the Installing Officer, in delivering Rituals to the newly installed officers, to observe all of the requirements of these Statutes relative to presentation of Rituals.

CHAPTER 13: UNIFORMS

MINIMUM UNIFORM REQUIREMENTS

Section 363. (a) The Order of Knights Templar is declared to be a uniformed Order.

- (b) The purchase of a uniform by a candidate shall be optional.
- (c) Every officer of a Commandery shall be required to possess a dress uniform prior to his installation. (1977)
- (d) Every Commandery shall maintain a unit equipped with dress uniforms, to be worn during full form openings and the conferring of the Order of the Temple.

PUBLIC APPEARANCES

Section 364. No Commandery shall appear in public unless its members are in dress or summer uniform, except for church attendance or funerals, subject to provisions of section 214, statutes of the Grand Encampment. (2004)

IOWA REGULATION UNIFORM

Section 365. The Iowa Regulation Dress Uniform shall consist of a black dress coat, black trousers, black chapeau, black hose, black shoes, white shirt, black four-in-hand necktie, and buff gloves; and when required by the Ritual and Tactics or for Public Appearances, the regulation sword and belt.

- (a) The Regulation Dress Coat shall be a black, three buttoned double breasted coat, to close with two buttons, or a single breasted coat which shall be form fitting with square cut peak lapel collar, with lower set-in pockets with flaps on each side, (optional 4 inch zippered slit under flap of left pocket) and upper set-in pocket without flap over the left breast. There shall be three buttons on each sleeve, and all buttons shall be black. (1984)
- (b) Insignia. In addition to the Malta Cross and shoulder straps and other official insignia prescribed by the Grand Encampment, there shall be worn upon the dress uniform coat
 - (1) the word "Iowa" in Gothic Gold colored metal letters $\frac{1}{8}$ inch in height, mounted on clasp pin, to be worn on the upper pocket of the left breast, or the word "Iowa" in Gothic gold colored metal letters $\frac{1}{8}$ inch in height, may be mounted at the top of the Malta Cross in lieu of the word "Iowa" in Gothic gold colored metal letters mounted on clasp pin, (1994)
 - (2) enameled metal or cloth crosses one inch in height with cross arm in proportion, mounted on military fasteners, to be vertically positioned $\frac{1}{4}$ inch from outer and from the bottom edges of the collar, one on each side, and similar crosses to be worn on each sleeve on the outer side, the lower end of the cross to be one inch above the cuff edge of the sleeve. For members of Constituent Commanderies the cross shall be a silver colored metal Passion Cross superimposed with French hard red enamel; for Past Commanders the same Passion Cross shall be used except cross to gold colored and with gold colored rays; for Grand Commandery officers the cross shall be the Templar Cross, gold colored with cross superimposed in red enamel, with red stone at

intersection: for Past Grand Commanders, same cross as for Grand Commandery officers except in purple with purple stone. (2006)

- (3) The individual Sir Knight's name may be worn on the right breast of the approved uniform coat, on a level and equidistant from the center of the uniform coat with the Iowa Bar worn on the left breast. The name shall be white engraved, or raised, 3/8 inch letters on a black plastic pin $\frac{3}{4}$ inches in height and 3 inches in length. The Triennial Patch may be worn on the left sleeve of the approved uniform coat, centered one inch above the Passion or Templar Cross. If two or more patches are worn, they shall be centered right and left, one inch above the Cross. (1994)
- (4) Trousers shall be of the same color as dress coat. (1975)
- (c) The Chapeau shall be a bell crown cap of the same color and materials the coat, with black patent leather visor, of the same specifications, style, and measurements as the regular garrison cap not worn by commissioned officers of the Army of the United States. On the front of the cap shall be worn a cross similar to those on the dress coat, two inches in height, a band one-half inch in width across the front, to be silver colored metal mesh for Knights, gold colored metal mesh for Commanders and Past Commanders, purple cloth for Past Grand Commanders.
- (d) The Chapeau with Plume shall be:
 - (1) For knights and all Officers below the rank of Commander: Military, straight base, (optional-Kansas Regulation), trimmed with black silk-velvet binding, with two black and one white ostrich plumes, so arranged that the black plumes shall show at the edges distinctly, ends of white plume to extend beyond the rear peak not more than two and one-half inches, the front and rear peak of the chapeau to extend four inches from the head, beveled so as to be an inch smaller at the top than at the base; on the left side of the chapeau a rosette, oval in shape, five inches in height by four inches in width, composed of not less than thirty-three satin points in single fold, on top of which, so as to display the points to the distance of one-half inch from their edge, one row of pleated black satin ribbon, in folds from one-eighth to one-fourth of an inch in width, top of this an oval black velvet rosette three and one-fourth of an inch in width, on top of this an oval black silk-velvet rosette three and one-fourth inches in height by two and five-eighths inches wide; on the velvet oval a red silk-velvet Passion Cross, bordered with No. 26 silver-plated bullion, one-fourth of an inch wide, leaving the velvet exposed in the center to the width of five-eighths of an inch; the upright arm of the Cross to be three inches in length, the transverse arm two inches. (1975)
 - (2) For Commanders and Past Commanders: The same as for Knights, except that the Passion Cross on the rosette shall be red silk-velvet, bordered with No. 26 gilt bullion embroidery, one-fourth of an inch wide; Cross to have at the point of intersection rays of No. 26 gilt and No. 27 bullion embroidery in solid pattern; diagonally across the peaks, both front and rear, a band of gold plated wire lace fifteen lignes wide of vellum pattern (No. 1962), and in front a gilt or gold-plated tassel half round in shape with bright bullion and dull head.

(3) For Officers of the Grand Commandery: The same as for Commanders, except that in place of the Passion Cross on the rosette there shall be a Templar Cross of red silk-velvet, two and one-half inches square including the embroidery, bordered by a single row of No. 26 gilt or gold bullion embroidery one-fourth of an inch wide.

(4) For Past Grand Commanders: The same as for officers of the Grand Commandery, except that in lieu of gold lace slashings they shall be made of black silk-velvet, one and one-half inches wide, edged top and bottom with rope pattern embroidery in No. 26 gilt or real gold bullion, between which shall be embroidered in No. 26 and No. 27 gilt or real gold bullion a laurel and olive wreath in vine, leaf, and berry; and the Templar Cross shall have purple velvet center.

A glazed waterproof cover shall accompany each chapeau, for use in inclement weather.

(f) The regulation Sword and Belt to be used by all officers (except Prelate, Treasurer, Recorder, and Standard Bearer) and by all floor workers, shall be as follows:

(1) Sword shall be a straight, two-edged rapier blade, of proper length to assume the position of parade rest with perfect ease; pommel a helmeted head of Knight with visor closed, plume on top; cross hilt a scroll guard, without chain; metal scabbard, with emblematical mountings as per photographs in the hands of the Grand Recorder. For Knights and all Officers below the rank of Commander, the sword shall have a white or silver-plated scabbard and mountings, ebony grip with a Passion Cross without rays delineated on the front center of grip in white metal. For Commanders and Past Commanders, the sword shall have scabbard same as for Knight, gold-plated instead of silver; grip of white ivory with Passion Cross with rays etched in the front center of the grip; monogram etched on the opposite side. For Grand Officers and Past Grand Officers, the sword shall be the same as for Commanders, except a Templar Cross etched on the front center of the grip to be substituted for the Passion Cross.

(2) Belt shall be a black grain leather strap, one and three-fourths inches wide, mounted with lace woven of silver-plated wire and black silk one and five-eighths inches wide, with colors in parallel stripes, four of silver and three of black, the black stripes to be of equal width, the silver stripes to be five thirty-seconds of an inch wide; to have two slings of black enamel leather on which to hang the sword, each seven-eighths of an inch wide, one long and one short, (optional - one long and two short, with appropriate suspension, or one wide leather strap snapped over trouser belt and to protrude through zippered slit under flap of left pocket, with appropriate suspension.) upon which shall be mounted lace of the same material as that of the belt three fourths of an inch wide, consisting of two stripes of silver each five-thirty-seconds of an inch wide and one of black silk. The slings to be suspended by a silver-plated

detachable clasp from a strong leather strap fastened to the inside of the belt. Each sling to have lengthening buckles and heavy silver-plated swivels at the lower ends; on the detachable clasp to be placed a silver-plated rigid sword hook. The belt to be clasped with a belt plate of the pattern hereinafter described. The entire belt, including buckles, slings, belt hooks, and swivels to conform to the pattern and design in the hands of the Grand Recorder. (1981)

For Commanders, Past Commanders, and Officers of the Grand Commandery, the belt shall be the same as for Knights, except that all mountings shall be gold-plated instead of silver and the lace on the belt body and slings shall have gold-plated wire instead of silver for Officers and Knights, with proper insignia. For Past Grand Commanders, the belt shall be the same as for officers of the Grand Commandery, except three stripes of royal purple silk instead of black silk.

- (3) The belt plate shall be rectangular in shape two by three inches in size, of hard metal, with one-eighth inch polished raised beveled edge, without ornamentation whatsoever except the face stippled in vermicelli pattern, dull finish. In the center of the plate shall be the Passion Cross of hard enamel, bright red in color; perpendicular arm of Cross one and one-fourth inches; transverse arm seven-eighths of an inch; said Cross to be without rays between the arms, and over it shall be displayed in semi-circle the words "In Hoc Signo Vinces," in block style letters in relief, with polished face. The plate is to be attached to the belt with a French fastener, and the return end of the belt is to be held in place by a sliding loop of black grain leather, one-half inch in width. The plate shall be devoid of any jeweled ornamentation of any kind whatsoever and no name or inscription shall be placed thereon other than that above described. Plate to be of white metal or silver plate, for Officers and Knights below the rank of Commander. For Commanders and Past Commanders the plate shall be gold plated, and the Passion Cross with rays between the arms of the cross.

For Grand Officers the plate shall be gold plated with a Templar Cross of hard enamel, Bright Red in color; For Past Grand commanders the plate shall be gold plated with a Templar Cross of hard enamel, Purple in color. (1981)

ALTERNATE DRESS UNIFORM

Section 366 (a). Nothing contained herein shall abrogate the right of any member, who possessed an Iowa Regulation Uniform prior to the Stated Conclave of 1950, to the full use thereof, and the wearing of such uniform, so owned, shall constitute full compliance with all uniform requirements. (1989)

(b) A Templar Cape, Cap, Commandery Badge, and Sword Sling as now prescribed in Section 41, paragraph (i) subsections (a), (b), (c), and (d) of the Statutes of the Grand Encampment Knights Templar of the U.S.A. may be worn as an optional Regulation Dress Uniform. (1989)

(c) The Commandery Badge shall be an oval shape, 5¹/₂ inches in height and 4¹/₈

inches wide to be made of black satin. A Malta Cross of white satin, edged in gold, $2\frac{1}{4}$ inches in height shall be centered on the black satin oval. (1989)

The word "Iowa" shall be located $\frac{1}{3}$ inch above the Malta Cross, in the oval, and centered from side to side. "The Commandery Name and No." shall be located $\frac{1}{2}$ inch from the bottom of the Malta Cross, in the oval, and centered from side to side. All Letters shall be $\frac{1}{4}$ inches in height and gold in color. (1989)

- (d) The Iowa Regulation Dress Uniform may be worn under the cape. (1989)
- (e) In lieu of a Regulation Dress Uniform, a black coat, black trousers, black hose, black shoes, white shirt, and black four-in hand tie shall be worn under the cape, with no insignia required. Buff Gloves are required. The Grand Encampment $\frac{5}{8}$ inch Maltese Cross, set in gold with a shield of the U.S. super imposed on the center, may be worn on the black coat. (1993)
- (f) In lieu of Regulation Dress Uniform, a summer uniform may be substituted during the period beginning on Memorial Day and continuing through Labor Day. (2004)
- (g) When appearing in public, each Commandery must appear attired as a group. There will be no mixing of uniforms within a Commandery. (2004)
- (h) When appearing as a Grand Commandery (for example, a Cornerstone), each Commandery may be attired, as it desires. For the procession, separate groups will be formed by uniform type. The senior officer present will set the order of the procession. (2004)
- (i) The summer Uniform will be composed as follows: (2004)
 - (1) Pants: as prescribed in Section 365.
 - (2) Shirt: White shirt, short sleeve, of military style with shoulder epaulets and two flap pockets, one on each breast.
 - (3) Tie: Black tie optional at the discretion of the Senior Officer present. A tie clasp, marked Knight Templar Iowa may be worn with the tie.
 - (4) Sword Belt & Sword: as prescribed in Section 365.
 - (5) Shoes: as prescribed in section 365.
 - (6) Name Badge: the name badge shall be of metal, gold color, $\frac{1}{2}$ " wide by $2\frac{1}{2}$ " long, with the full name of the wearer in black letters to be worn centered above the wearer's right pocket.
 - (7) Jewels: A metal ribbon bar, representing the Commandery Jewels will be worn centered over the wearer's left pocket. The metal bar shall contain three black panels, each surrounded with a silver line, each panel $\frac{1}{2}$ " high by 1" wide. On the left panel shall be centered a miniature Red Cross jewel, on the center panel shall be a miniature Malta Jewel, and on the right panel shall be a Templar Cross with a cross and Crown in the center.
 - (8) Shoulder Insignia: For Grand Commandery Officers: A Red Templar Cross surrounded by a gold line 1" square, to be worn in the center of each epaulet.
 - i. For Past Grand Commanders: The same except the color shall be purple.

- ii. For Past Commanders, Commanders, Generalissimos, and Captain Generals: A metal bar $\frac{3}{4}$ " by 1 $\frac{1}{2}$ " of green or red color surrounded by a gold or silver line, as appropriate to the office, with appropriate emblems of their rank as prescribed in section 369 to be worn centered on each epaulet.
- (9) Collar insignia: A $\frac{1}{2}$ " gold cut letters with the abbreviation IA (without periods) shall be worn on the left collar, and $\frac{1}{2}$ " gold "KT" cut out letters (without periods) on the right collar. These insignia to be worn centered on the collar parallel with the top edge, set back $\frac{3}{4}$ " from the leading edge of the collar.
- (10) Cap: A military Style Naval Garrison Cap with white top, black band a black visor with a strap attached with gold buttons will be worn. An the Cap will be adorned as follows:
- i. For Past Grand Commanders: one row of gold oak leaves and acorns will adorn the visor. A metal purple Templar Cross, 2 $\frac{1}{4}$ " square will be fixed to front of the black band and a gold chain strap attached with gold buttons.
 - ii. For the Grand Commander: same as Past Grand Commanders, except a red Templar Cross.
 - iii. For the Grand Commandery Officers: Same as Grand Commandery officers, except a plain black visor.
 - iv. For Commanders and Past Commanders: same as Grand Commandery officers, except a 1 $\frac{3}{8}$ " by 2" Red metal Passion Cross trimmed in gold with rays.
 - v. For all other Sir Knights: Same as Commanders, except using a black Passion cross trimmed in silver.
- (j.) The Summer Uniform will never be used when conferring the Order of the Temple. (2004)

PRELATES' ROBES

Section 367. Prelates' robes shall be as specified in Sections 253254, Statutes of the Grand Encampment.

RED CROSS AND KNIGHT OF MALTA

Section 368. The ceremonial robes, dress and equipment for the Orders of the Red Cross and Knight of Malta shall be as specified in Section 255, Statutes of the Grand Encampment.

JEWELS, EMBLEMS, AND BUTTONS

Section 369. Jewels, emblems, and buttons shall be as specified in Chapter XXI, Statutes of the Grand Encampment.

CHAPTER 14: PENSION PLAN

Section 370. (a) The Grand Commandery of Iowa does not offer a pension plan as part

of the compensation of the Grand Recorder.

2013

(b) Replacement of the original chapter will in no way affect the contracts currently in place for living retirees.

2013

CHAPTER 15: AMENDMENTS

Section 371. (a) These Statutes may be amended at any Stated Conclave of this Grand Commandery by a majority vote of those present; provided, that such amendment shall have been proposed in writing and filed with the Grand Recorder not less than forty-five (45) days preceding the Stated Conclave and shall have been referred to the Committee of Templar Jurisprudence and reported on by such Committee, or shall be sponsored by the Committee on Templar Jurisprudence: and provided further that final action on such amendment shall not be taken on the day it is proposed, except in the case that the Annual Conclave is held in conjunction with either and/or both the Grand Chapter of Royal Arch Masons of Iowa and/or the Grand Council of Royal and Select Masters of Iowa, and then the amendment must be read before Twelve Noon of the day allotted to the Grand Commandery, and final action cannot be taken until after Twelve Noon of that day. (1992)

(b) No law of this Grand Commandery can be changed, suspended, or otherwise rendered inoperative except by formal repeal or by amendment legally adopted. (1992)

(c) A Resolution adopted by the Grand Commandery remains in force until rescinded or a change in the law renders it inoperative. (1992)

(d) A General Order or Decision issued by a Grand Commander remains in force until rescinded by a Grand Commander or a change in the law renders it inoperative. (1992)

CHAPTER 16: REPEALING PROVISION

Section 372. All Statutes, Laws, Regulations, and Resolutions heretofore enacted, adopted or approved. and all Decisions and General Orders in conflict herewith are hereby repealed. (1992)