

# Grand Commandery Knights Templar of Iowa

## Travel Expense Voucher/Request for Reimbursement

(Please Attach Receipts)

Event..... \_\_\_\_\_

Location ... \_\_\_\_\_

Event Dates ..... From \_\_\_\_\_ To \_\_\_\_\_

Sir Knight \_\_\_\_\_

Address  
\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip: \_\_\_\_\_

Mileage \_\_\_\_\_ miles times \$0.20 (twenty cents per mile) = .....\$ \_\_\_\_\_

Meals.....\$ \_\_\_\_\_

Hotel/Motel .....\$ \_\_\_\_\_

Miscellaneous .....\$ \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_ Total \$ \_\_\_\_\_

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